# POSITIVE ACTION AGREEMENT FOR SAFE TRAVELLING ON THE SCHOOL BUS

## Introduction

This Agreement is about the safety, security and the well-being of all who travel to or from school on the bus. St Paul’s staff, parents and students all have a responsibility in implementing this Agreement.

The Principal or Deputy Principal has responsibility for sanctions or breaches of this code. Access to travel on the buses is dependant on acceptance of this Agreement by parents and students and the signing of the Agreement.

<table>
<thead>
<tr>
<th>Behaviour</th>
<th>Examples of how to meet the Agreement</th>
</tr>
</thead>
</table>
| Respect other people and property             | • Treat other people and their possessions with respect – keep hands, feet objects to yourself, no bad language, no put downs or inappropriate behaviour.  
• Follow the bus driver’s directions promptly and without argument  
• Do not interfere with bus property, equipment, shelters and signs by marking or damaging them in any way |
| Wait for bus in an orderly manner             | **Mornings and at the Secondary College**  
• Wait well back from the kerb until the bus has stopped  
• Stand quietly without calling out or running around  
• Do not push other people  
• Follow instructions of teachers or bus captains at Monbulk Secondary College  
**Afternoons at St Paul’s**  
• Follow any directions given by the teachers  
• Sit or stand quietly while the role is called |
| Whilst on the bus, conduct yourself in an orderly manner | Students must:  
• Always follow instructions from the driver  
• Sit properly on a seat and restrain themselves appropriately with the seatbelt  
• Store bags under seats  
• Speak quietly and not create unnecessary noise  
• Always treat others with respect  
Students must not: |
| When leaving the bus, do so in an orderly manner | • Consume food or drink
• Wait until the bus has stopped before standing up to get off
• Leave the bus in a quiet and orderly fashion
• Never cross the road in front of the bus, wait until the bus has moved away and it is safe to do so
• Use crossings or traffic lights if available

| In case of an emergency or a breakdown, follow the driver’s directions | • Wait until the bus stops before standing up and getting off
• Leave the bus in a quiet and orderly manner when told by the driver
• Wait in the area as directed by the driver

**Responding to Breaches of the Agreement**

The Principal or Deputy Principal will be responsible for dealing with instances of misbehaviour. In all cases consultation with parents will take place. The response in each case will include consideration of the circumstances surrounding the event and in particular the extent to which the safety, security and well-being of other passengers and the driver are jeopardised by the behaviour.

When the Agreement has been breached, action may include:

- Warning
- Restricted seating i.e. at the front away from friends
- A week's suspension from bus travel.
- A longer period of suspension.

Specific factors to consider as part of determining the appropriate response to a breach of the Code of Conduct include:

- The threat to the safety of passengers on the bus and the nature of the incident
- The age of the student
- Whether the breach was a first, or one of a series of repeated incidents about which the student has been previously cautioned
- The extent to which the breach distracted the driver
POSITIVE ACTION AGREEMENT FOR STUDENTS TRAVELLING ON
ST PAUL’S SCHOOL BUSES

We have read and discussed the Code of Conduct for Students travelling to or from school on buses. We understand the expected behaviour and the consequences for inappropriate behaviour.

Child’s Name ___________________ Parents Name ___________________

Signed:

Child .................................................................

Parent ................................................................. Date ............................

Principal ............................................................ Date .............................